



OFFICE OF PUBLIC SCHOOL CONSTRUCTION
Interagency Support Division

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<http://www.dgs.ca.gov/opsc>

Date: August 7, 1998

Mass Mailer #98-08

To: All School Districts and County Superintendents of Schools

Subject: **ADVISORY ACTIONS TAKEN BY THE STATE ALLOCATION BOARD AND OTHER ISSUES**

On July 22, 1998, the State Allocation Board (SAB) apportioned approximately \$1.7 million for on-going projects, bid approvals, and a consent special item. The SAB also addressed other issues as follows:

Consent Calendar

The cost indices for Class B, D, and Furniture and Equipment remain the same as the previous month. However, the Historical Savings Index decreased from 5.03 to 4.39.

The consent agenda included Phase P, S and C "unfunded" approvals for more than 168 projects with an "unfunded" value of approximately \$92 million.

Status of Funds

The Office of Public School Construction (OPSC) informed the SAB that there are "unfunded" change order requests in the amount of \$212,962. The OPSC will prepare a proposal for the August 26, 1998 SAB meeting to fund these change order requests.

Personnel Appointments

Assistant Executive Officer to the SAB

Please join us in congratulating Mr. Bruce Hancock as the newly appointed Assistant Executive Officer to the SAB. Effective immediately, Mr. Hancock will serve as the Chair of the SAB Implementation Committee.

Supervisor of the Southern Region

Please join us in also congratulating Ms. Lina Lessa as the new Supervisor of the Southern Region. Effective immediately, Ms. Lessa will be assuming all responsibilities for the Southern Region, as Mr. Dave Fallis is retiring as of September 1, 1998.

Other Issues

Charter Schools

Over the years, the OPSC has received many inquiries regarding the ability to accommodate Charter School projects under the Lease-Purchase Program. The following clarification is provided:

A Charter School is regarded as a school within an existing school district and contributes to the district's projected average daily attendance (ADA) and capacity. The students who are enrolled in a Charter School are reported as a part of the district's current and historical enrollment for purposes of projecting ADA. The district may file an application to construct new facilities for a Charter School at an existing or new school site. Applications may be submitted directly to the OPSC by the school district in which the Charter School is located.

Should you have any questions regarding this issue, please contact Lien Hoang at (916) 445-3833 or via e-mail at lhoang@dgs.ca.gov.

Interim Housing Allowance

There has been some confusion regarding the Interim Housing allowance provided for displaced students in a modernization project. The following information is intended to clarify the issue:

School districts are responsible for expending, from district funds, at least \$2,000 per year per classroom, or at least \$200 per month per classroom for temporary facilities during modernization. The SAB will:

1. Provide an amount for delivery and set-up costs not to exceed \$500 for each classroom unit, not to exceed actual cost;
2. Allow an augmentation to the District's \$200 amount of up to \$200 per month (not to exceed actual cost) for each 30 pupils, or portion thereof, displaced during the modernization process;
3. Provide this allowance for the life of the modernization contract, plus a maximum of 30 calendar days;
4. Provide this allowance for interim housing in addition to the 25 percent modernization allowance.

School districts must secure a lease of these facilities through the competitive bid process.

School districts must request interim housing assistance and indicate the number of pupils to be assigned to the interim housing. The number of facilities required is determined by dividing the number of ADA to be housed in interim facilities by 30 to arrive at the number of necessary classrooms. An additional classroom may be provided for any fraction of ADA remaining. Multiply the number of classrooms by \$2,000 to arrive at a total allowance for this project. The SAB will also provide funding in the same manner previously indicated for one administration building if there is administration area in the modernization project.

No apportionment will be made for interim housing expenses until Phase C approval. Any necessary adjustments to the allowance will be made at that time when the completion date of the contract is known.

Scheduling of the Satellite Offices

In order to provide our customers with the best service possible, the OPSC has established satellite offices in the Fresno, San Diego, and Ontario areas. The satellite offices will be managed on specific weekdays by different teams within the OPSC, such as Special Programs, Program Services, and Fiscal Services. All offices are available other days of the week by appointment. The attached chart details specific information with respect to what OPSC section will be available to assist you on particular days of the month.

Should you have questions regarding the contents of this letter, please contact your Project Manager.

Sincerely,

TED W. DUTTON
Executive Officer

TWD:LJ:lj

Attachment